

DRAFT RECRUITMENT ADVERTISEMENT

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| FACULTY | Education | DEPARTMENT | Primary School Education Department – Foundation Phase |
| CAMPUS | South | GRADE | 9 |
| POSITION | Associate Lecturer: Afrikaans Literacy, Home Language / First Additional Language methodology | REF NUMBER (POST CODE) | Post **4858** |

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| (Indicate if the position is to be advertised internally only (NMMU Staff portal)/ externally (NMMU staff portal & printed media as selected below) | | | | | | | | |
| **INTERNAL**  **(mark adjacent block with X)** |  | | **EXTERNAL**  **(mark adjacent block with X)** | | | **X** | | |
| (Indicate if the position is permanent OR contract (if contract, specify the relevant contract period) | | | | | | | | |
| **PERMANENT**  **(mark adjacent block with X)** | **X** | | **CONTRACT PERIOD**  **(indicate period)** | | |  | | |
| (Indicate if the position is full-time OR part-time. NCWAs are not included in this template – please contact your HRC for the relevant form.) | | | | | | | | |
| **FULL-TIME** | **X** | | **PART-TIME (5/8)** | | |  | | |
| Media to be used for advertising (mark ONE adjacent block with an X) | | | | | | | | |
| **EP HERALD** |  | | **GEORGE HERALD** | | |  | | |
| **SUNDAY TIMES** | **X** | | **MAIL & GUARDIAN** | | | **X** | | |
| **OTHER** (specify eg electronic newsletter) |  | | | | | | | |
| **Disclaimer:**  *In accordance with the HR Recruitment Policy, HR will only pay for full advertisements for post levels (P)1-5 (and P6 on motivation), and place one-liner advertisements in the EP Herald (post levels 9 – 18) and the Sunday Times Careers (Post levels 1 – 8), informing individuals that full advertisements are available on the NMMU website.*  *Should faculties/directorates wish to place full ads in the above-mentioned or other media for, it will be for their own account\* (****except*** *for positions on P1-5). In such cases, secretaries need to obtain order numbers and forward these to both HR Consultants and the Branding Section for record purposes.*  *NCWA’s – Deans/Directors to directly liaise with Branding Section (HR Consultants only to place ads on the web)* | | | | | | | | |
| **ONE LINER**  **(mark adjacent block with X)** |  | | | **FULL ADVERT**  **(mark adjacent block with X)** | | | | **X** |
| Indicate if the position is to be paid by (1) Human Resources or (2) a combination\* of HR & the recruiting department (applicable where full adverts are requested for P5-18 (the difference of the full advertisement will be for the recruiting department’s cost) or where additional media is requested eg placement in the Herald & Sunday Times.) Payment must be made using the Post Code as a reference number; proof of transfer/ payment and the relevant cost centre must be provided to HR. | | | | | | | | |
| 1. **HUMAN RESOURCES – full costs**   **(mark adjacent block with X)** | | X | | | | | | |
| 1. **COMBINATION – partial costs**   **(mark adjacent block with X)** | |  | | | **COST CENTRE** | |  | |

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| CORE PURPOSE OF JOB |
| To teach Afrikaans Literacy, Home Language / First Additional Language methodology at undergraduate level. To contribute to Faculty administration as required. |

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| KEY PERFORMANCE AREAS | | |
| * Facilitate the learning processes in the Faculty * Conduct, publish and promote research * Participate in academic engagement * Participate in faculty administration | | |
| **CORE COMPETENCIES** | |
| * Facilitation of learning * Facilitation of teaching students how to teach Afrikaans Literacy, Home Language / First Additional Language methodology in Foundation Phase programme. * A sound knowledge of strategies for assessing learning in Afrikaans Literacy, Home Language / First Additional Language methodology * Ability to adapt Afrikaans Literacy, Home Language / First Additional Language methodology teaching to the diversity of interests and aptitudes of students * Ability to develop teaching materials in Afrikaans Literacy, Home Language /First Additional Language methodology | |
| REQUIREMENTS | |
| * Honours degree in Education or equivalent * Experience in teaching Afrikaans Literacy, Home Language / First Additional Language methodology at school level * Experience in teaching Afrikaans Literacy, Home Language / First Additional Language methodology at university level * A sound disciplinary and content knowledge in Afrikaans Literacy, Home Language / First Additional Language methodology * Possession of academic qualifications in Afrikaans Literacy, Home Language / First Additional Language methodology * Experience in developing teaching and learning materials in Afrikaans Literacy, Home Language / First Additional Language methodology | |
| ADDITIONAL INFORMATION e.g. contact person and telephone number, e-mail; etc. **CLOSING DATE FOR APPLICATIONS:** | |
|  | |
|  | 07 September 2020 |
| **SIGNATURE : HEAD OF DEPARTMENT** | **DATE** |
|  | 07 September 2020 |
| **SIGNATURE : DEAN/DIRECTOR/REGISTRAR** | **DATE** |
|  |  |
| **SIGNATURE : SENIOR DIRECTOR HR** | **DATE** |

**ENDS**

Updated 8 October 2008 following discussions between M&CR (Branding Section) and HR.